




PJPPath Client Userguide

Clinical users, their secretaries and hospitals can access their results online via secure online system (PJPPath), provided they have obtained a username and password from CPS. This online service is accessible at all times using a secure private internet access.

To use PJPPath Client Portal, please follow the steps below:

1. Please enter this login address <https://cellularpathologyservices.co.uk> in the web browser address (top left). If you are logging in for the first time, please add this address to your favourites list for future easy access.
2. Click the pink "Client Portal" link (top right).
3. Click on the button "Client Portal Login".
Please make sure that you read the CPS Confidentiality Non-disclosure Agreement as on the website



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PJPPath - Client Portal

I accept that by accessing this service I confirm compliance of the following confidentiality disclosure agreement, the whole of The PJPPath – Client Portal Service Agreement.

Cellular Pathology Services, Confidentiality Non-Disclosure Agreement

Cellular Pathology Services (known thereafter as CPS) handles highly sensitive and confidential information related to healthcare of patients. All the handled information is of confidential nature and not available to the public. I agree not to discuss or disclose any patient information, confidential business information or trade secrets such as, but not limited to: customer lists, customer preferences, financial information, or scientific data. Any violation of this agreement is grounds for criminal or professional prosecution in accordance with English laws.

[Client Portal Login](#)

For further information please contact us on:

01923 233 299
Out of hours: **07775 44 66 88**

www.cellularpathologyservices.co.uk
info@cellpathservices.co.uk
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4. A new login window will open.
5. Type the following in the login boxes:
Email: Your email address registered with CPS
Password: password (case sensitive).
Passcode: passcode (numbers only), three numbers e.g. the second, fifth and seventh .

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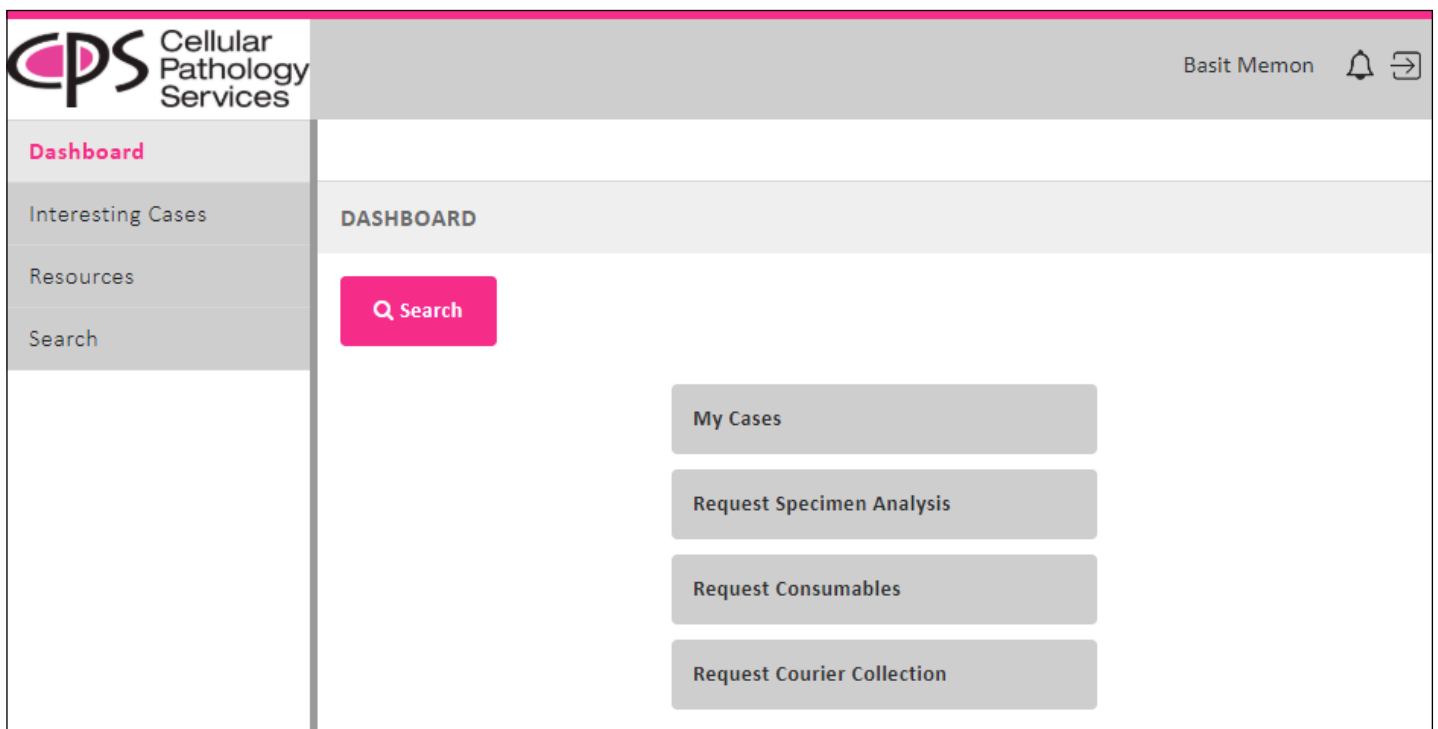
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6. You will now see the "**Dashboard**". (see image below)
Dashboard contains following functionalities depending on your access right and job role.
 - a. My Cases: To view your Results
 - b. Request Specimen Analysis: Online request form
 - c. Request Consumables: Online supplies request form.
 - d. Request Courier Collection: Online request to collect specimens
 - e. Search: To search for Results



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7. My Cases:

This page lists all your cases. The **“Status”** column shows live progress of the cases such as ‘Received in Lab’, ‘In Process’, ‘Sent to Pathologist’, ‘Further Work Awaited’, ‘With Pathologist’ and ‘Result Issued’ .
When a result is issued the **“Result”** column will show the **“PDF”** icon. Click on the **“PDF”** icon to view the result. Click on the **“Envelope”** (email) icon to email the Clinical Result PDF to any email address.

MY CASES																	
Date From		To		Status													Q Search
																Results per page: 20	
Lab No	First Name	Last Name	Date Of Birth	Age	Sex	Test	Source	Source No	Primary Requester	Secondary Requesters	Procedure Date	Date Received	Status	Date Reported	Pathologists	Result*	Email*
H19-00997							BMI Bishoos										
H19-00313																	

8. Request Specimen Analysis:

This utility allows you to request specimen analysis by completing the online request form, (*) indicates mandatory fields. After completing the form click on **“Save”** button to generate a PDF. Print a copy of the Specimen Analysis Request PDF to accompany the specimen(s). This option is only available to Requesters only.

REQUEST SPECIMEN ANALYSIS	
Source *	<input type="text"/>
First Name *	<input type="text"/>
Sex *	<input type="text"/>
Consultant Name	Basit Memon
Department	<input checked="" type="radio"/> N/A <input type="radio"/> Day Care <input type="radio"/> Endoscopy <input type="radio"/> In patient <input type="radio"/> MPU <input type="radio"/> Out patients <input type="radio"/> X-Ray
Urgent Case	<input type="checkbox"/>
Gynae *	<input type="radio"/> Yes <input checked="" type="radio"/> No
Case Details	
Clinical Details *	<input type="text"/>
Invoice To *	<input type="radio"/> Source <input type="radio"/> Requester <input type="radio"/> Patient <input type="radio"/> Insurer
Surname *	<input type="text"/>
DOB *	<input type="text"/>
Patient Type	<input checked="" type="radio"/> N/A <input type="radio"/> NHS <input type="radio"/> Private
Source No	<input type="text"/>
Photo Types	<input type="checkbox"/> Gross Photo <input type="checkbox"/> Microscopic Photo
Result Required By	<input type="text"/>
Details Of All Specimens *	<input type="text"/>
<input type="button" value="Cancel"/> <input type="button" value="Save"/>	

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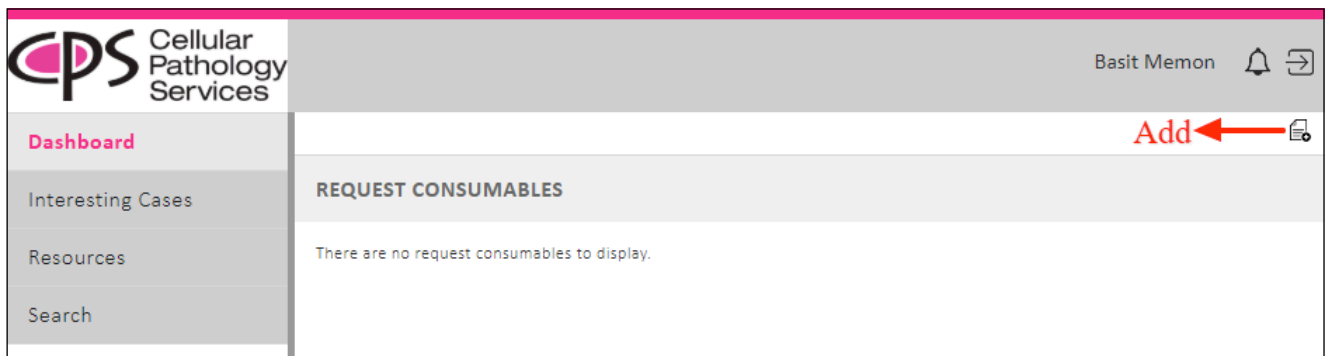
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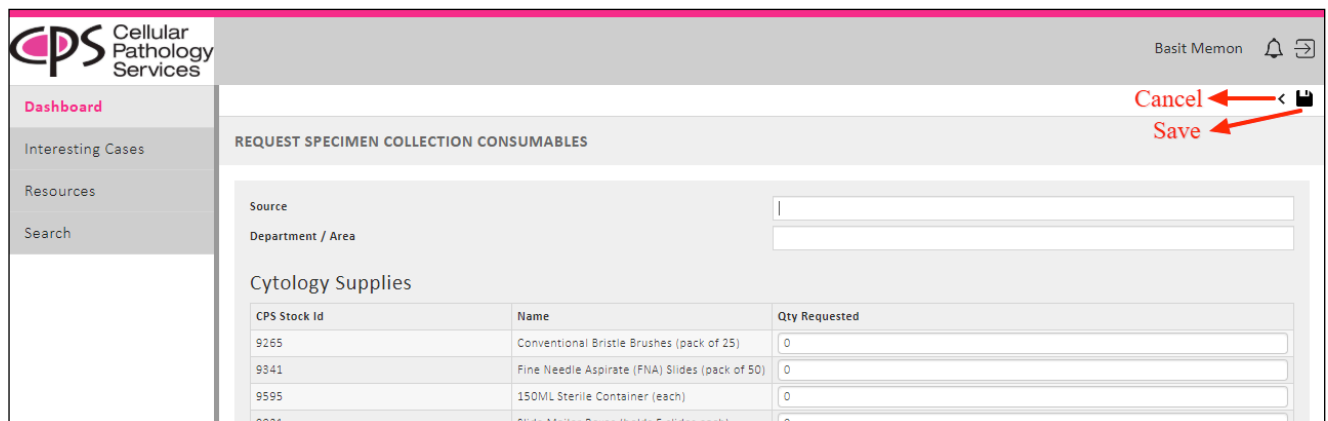


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9. **Request Consumables:**
Use this utility to request supplies online and keep track of your previous requests. Click on the "Add New" button (see image below), to request supplies/consumables.



Enter "Source", "Department/Area" and the quantity required in the "Qty Requested" field for each item, once complete click on "Save" button to submit your request, see image below.



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10. **Request Courier Collection:**
Use this utility to request collection of samples online.
Click on the "Add New" button (see image below), to request courier collection.

The screenshot shows the CPS Cellular Pathology Services dashboard. On the left is a navigation menu with 'Dashboard', 'Interesting Cases', 'Resources', and 'Search'. The main content area is titled 'REQUEST COURIER COLLECTION' and contains the text 'There are no courier collection requests to display.' In the top right corner, there is a user profile for 'Basit Memon' and a notification bell. A red arrow points to the 'Add' button in the top right corner of the main content area.

Complete the Courier Collection online form, (*) indicates mandatory fields. Once complete click on "Save" button to submit your request, see image below.

The screenshot shows the 'COURIER COLLECTION REQUEST DETAILS' form. The form contains several input fields: 'Collection Date And Time *', 'Contact Name *', 'Contact Number *', 'Source *', 'Department *', 'Consultant', 'Procedure *', and 'Patient Name *'. There is also a 'Comments' text area. In the top right corner, there are 'Cancel' and 'Save' buttons. Red arrows point to the 'Cancel' and 'Save' buttons.

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11. **Search:**

Searching for results is very simple and easy, just click on "Search". enter patient/procedure details in the relevant fields including first name, last name, DOB, age, sex, requester (consultant), source (hospital), source number, procedure date, lab no and SNOMED codes.

You can use "**Keyword Search**" to search the "Clinical Result" itself. For example if you want a list of all "melanoma" cases then use keyword search, see image below.

You can use "**DOB From**" field to search if you know the DOB of the patient otherwise use "**DOB From & To**" by giving a date range for example from '01/06/1980' to '30/06/1980'.

Click on the "**PDF**" icon to view Clinical Result PDF.

Click on the "**Envelope**" (email) icon to email the Clinical Result PDF to any email address.

SEARCH

Keyword Search	<input type="text" value="melanoma"/>	Search Type *	<input checked="" type="radio"/> And <input type="radio"/> Or
First Name	<input type="text" value="David"/>	Last Name	<input type="text"/>
Lab No	<input type="text"/>	DOB From	<input type="text" value="dd/mm/yyyy"/> <input type="calendar"/>
Procedure Date From	<input type="text" value="dd/mm/yyyy"/> <input type="calendar"/>	To	<input type="text" value="dd/mm/yyyy"/> <input type="calendar"/>
Sex	<input type="text"/>	Received Date From	<input type="text" value="dd/mm/yyyy"/> <input type="calendar"/>
Requester	<input type="text"/>	To	<input type="text" value="dd/mm/yyyy"/> <input type="calendar"/>
SNOMED T	<input type="text"/>	Source	<input type="text"/>
SNOMED P	<input type="text"/>	Source Number	<input type="text"/>
		SNOMED M	<input type="text"/>
		SNOMED D	<input type="text"/>

Results per page: 20

Lab No	First Name	Last Name	Date Of Birth	Age	Sex	Test	Source	Source No	Primary Requester	Secondary Requesters	Procedure Date	Date Received	Status	Date Reported	Pathologists	Result	Email
H19-00932	David																

12. If you have any difficulty in accessing results please inform CPS by calling the number in the footer.

To gain access to the PJPPath Client Portal, please email IT@cellpathservices.co.uk including your name, your consultant name and our staff will contact you to arrange this.

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